Treasure County Courthouse

ATTN: Clerk & Rec/Elections

Treasure County

Public Records Request

307 Rapelje Ave/PO Box 392

Hysham, MT 59038

(406) 342-5547

Public record requests for the Clerk & Recorder/Elections Office can be submitted in person or by mail.

Charges are as follows & due prior to attaining documents:

* .50 cents for the first page and .25 for each additional page per document
* Certified copies additional $2.00 charge
* Birth/Death Certificates $8.00/$7.00 per official copy (ID & relationship required for birth)
* Public Record Copy of Registered Voter List fee varies call Elections Office
* Postage & handling if mailing copies back to requestor
* Fees for searching & staff time $20.00/hour (Public Records are open to the public, persons are welcome to come in and search records)

Description of the Public Records Request:

Name of Requestor Phone \_

Return Method: In Person Pickup USPS email

Return Address if mailing back \_

Payment Method: Cash Check Card (additional % fee applies)

Name on Card Card Number \_

4 digit Exp Date 3 digit CVU on back \_

Address Associated with Card \_

Signature of Requestor Date Requested \_

**Disclaimer:** Treasure County makes no representation, warranty or guarantee of the quality, accuracy or suitability for any purpose of the information that might be produced to fulfill this request. Information is provided “as-is”. Critical information should be verified independently. A public agency may charge a fee for fulfilling a public information request MCA 2-6-1006(3). Ask about the fees applicable to your request before you submit. A public agency is not required to customize public information to provide it in a form specified to meet the needs of the requesting person, MCA 2-6-10006(4). Some information is protected from public disclosure by the Constitution, statutes and case law will not be disclosed.